



## Response to Questions

### RFP for sub-consultants

#### Rebuild: Lawncrest Recreation Center & Library

1. *Will there be a separate Community Facilitation subconsultant for this project or will Community Ventures manage and lead the community engagement process?*

Yes, Community Ventures has selected a community engagement consultant via a separate RFP. Community Ventures' staff and community engagement consultant will organize and facilitate the meetings and the selected design team will assist as needed during the meetings.

2. *Should the LA assume attendance at all (5) community meetings?*

All subcontractors can assume attendance at 2 out of the 5 planned community meetings.

3. *Under the Services included in the RFP section, it is noted that sub-consultants shall "assist Lead Design Team with presentation materials including renderings (assume three)." What type of renderings are you requesting for this task – eg. a plan, perspective or section?*

Estimate rendered site plan and input for perspective.

4. *The site construction costs (+/- 1.4MM) listed in the RFP do not comport with the fee range (\$10,000-\$50,000) as listed on the Rebuild website. Could you elaborate on what the budget / fee allocation will be for Landscape Architecture services?*

Provide a proposed fee that you believe is appropriate for the requested services.

5. *The RFP document states that 35% of the construction cost is allocated for the site and field improvements. Are renovations to the swimming pool considering a part of the building improvement budget, or the site improvement budget?*

The percentage of site and field improvements is an initial guess and the actual scope will be determined if CV is selected by Rebuild to manage the project and design team fees will be negotiated at that time. For the RFP response, assume the swimming pool is part of the site and field improvements.

6. *Please confirm that the Landscape Architect will not be responsible for securing any necessary permitting for the project, and that the Architect (SITIO) and Civil Engineer (Meliora) will be responsible for project permitting.*

Agree, the Landscape Architect and other subconsultants will provide drawings to the Lead Design team as needed for permitting but subconsultants are not responsible for securing permits.

7. *Does the Project User or Lead Design Team have specific sustainability goals with respect to site improvements, stormwater management or use of materials?*

At minimum the project must meet LEED Silver standards and City stormwater management requirements. Community Ventures would like go above and beyond the requirements if feasible and would look to recommendations from the selected design team for best practices and new materials and methods.

8. *The RFP specifies that the project must meet LEED Silver standards; Does this mean the Library and Recreation Center will be officially documented and Certified or simply follow the LEED Silver scoresheet as a guideline?*

We believe the project must achieve LEED Silver certification.

9. *Under the “Services included in RFP by sub-consultants” section, the RFP includes “Assist Lead Design Team with presentation materials including renderings (assume three)”;* Does this anticipate assistance with three renderings or three meetings?

Estimate attendance 2 out of 5 meetings and rendered site plan and input for perspective.

10. *Within the Proposal Contents item 4.b.; What type or format of “evidence of volume and size of projects” do you anticipate?*

This can be included in the statement of staff size and overall firm capacity.

11. *Will the selected Subconsultants be required to meet WBE/MBE requirements?*

Meeting the MBE/WBE goals will be considered across the board when evaluating all subconsultant proposals. MBE/WBE firms are highly encouraged to submit proposals. Selection will mostly be based on firm qualifications and project experience.